

# KAISERAIR, INC.

## KaiserAir (1EQ) Tarmac Delay Program for Public Charters - 2018

This program is applicable to all KAI Public Charters as required by 14CFR Part 259. KAI makes every effort to provide on-time departures and arrivals at the client's request to provide safe, comfortable and efficient air transportation.

Ground Delay: No KAI flight shall remain on the ground with passengers on board for over 3 hours at a domestic location or 4 hours at an international location without providing the passengers the opportunity to deplane unless the **Pilot in Command (PIC)** determines there is a safety or security concern. This time frame also does not apply if Air Traffic Control (ATC) advises returning to deplane would significantly disrupt airport operations.

1. For departures, KAI shall begin to return the aircraft to a suitable disembarkation point no later than 3 hours after the main aircraft door closes for domestic air transportation and no later than 4 hours after the main aircraft door closes for international air transportation.
2. For arrivals, delay time starts from the time the aircraft touches down.

Food/Water: Approaching the two hour mark, KAI must provide adequate food and potable water unless the **PIC** determines safety or security reasons preclude service.

Passenger Communication: Passengers on the delayed flight will receive notifications regarding the status of the delay at least every 30 minutes while the aircraft is delayed, including the reasons for the delay, if known.

Passenger disembarkation: Passengers on the delayed flight will be notified beginning 30 minutes after scheduled departure time (including any revised departure time that Passengers were notified about before boarding) and every 30 minutes thereafter that they have the opportunity to deplane from the aircraft that is at the gate or another disembarkation area with the door open if the opportunity to deplane actually exists.

Medical Attention: KAI aircraft are equipped with first aid kits and the Flight Attendants are trained to address minor medical incidents. Any major medical incident shall be immediately communicated to the **PIC** so assistance with airport medical and ground personnel is promptly requested and coordinated.

Lavatory Facilities: Lavatories remain operable. If necessary and safe to do so, remote aircraft lavatory servicing will be requested and furnished.

Cabin Temperature: The **PIC** is responsible for maintaining a comfortable cabin temperature either through the use of either Engine, APU or ground air conditioning units.

It is vital that the **PIC** coordinate any delays with the **Lead Flight Attendant (LFA)** and **Flight Follower**. The **LFA** is responsible for communicating the status of the cabin to the **PIC**. The **Flight Follower** is responsible for coordinating support services with the contracted ground handling agents as KAI often does not employ the use of airline gates and central terminal services.

### Known Delay Procedures

1. Departures: The **PIC** shall delay boarding of passengers if delays are known to exist at or near the Charter Client's requested departure time.
2. Arrivals: The **PIC** shall delay departure from an originating airport if the destination airport is experiencing extensive ground delays at the Charter Clients requested time of arrival.

### Unknown Departure Delays

1. Domestic: At the 2 hour point for both arrivals and departures, the **PIC** shall make arrangements with the ground handling agent for parking and deplaning of passengers unless it can be reasonably expected that the aircraft will depart (departing) or deplane (arriving) within 30 minutes of the two hour point.
2. International: At the 3 hour point for both arrivals and departures, the **PIC** shall make arrangements with the ground handling agent for parking and deplaning of passengers unless it can be reasonably expected that the aircraft will depart (departing) or deplane (arriving) within 30 minutes of the three hour point.

### Ground Support

1. The **PIC** and **Flight Follower** shall coordinate with ground handling agents to NOT release any persons or equipment required for the servicing of KAI aircraft until the aircraft has departed. This includes baggage handlers, stairs, screening personnel and marshals/tug drivers depending on the circumstances.
2. The **Flight Follower** shall coordinate the contingency plan with TSA, CBP (for arrivals from international locations) and airport authorities (including terminal facility operators where applicable). He shall also ensure that there are sufficient resources to implement the plan at each airport and diversion airport. This may include a contractor to help facilitate the implementation of our contingency plan.

### Security

1. If persons must be deplaned, they may be deplaned into a sterile area.
2. The **Ground Security Coordinator** may establish a sterile area for passenger holding and deplane the passengers into it with coordination from **PIC** and ground servicing agent.
3. During this period, the **GSC** is responsible for ensuring no contact is made between screened personnel and non-screened personnel. This contact does NOT include persons who are otherwise not subject to screening under the security program (eg: persons with unescorted SIDA access)
4. If any contact is made, the entire passenger contingent must be rescreened prior to boarding using standard PCSSP procedures.

Sharing of Facilities: KaiserAir does not operate stations at any airport and has no contracts for exclusive use of any gate, ground equipment or personnel. However, KaiserAir will work with airport officials and, if necessary, other airlines to share facilities KaiserAir is temporarily using and make gates and other resources available at the airport in an emergency. As part of the coordination for services with any airport KaiserAir uses, KaiserAir will coordinate these actions with TSA, CBP and airport authorities as appropriate.